



## DOCUMENT CHECKLIST FOR TEACH IN CHINA APPLICANTS

1. ESL Teaching in China Application Form
2. Copy of doctor's note (to verify that applicant is in good health condition)
3. Copy of passport
4. Copy of China Visa (if applicable)
5. Copy of Degree Certificates, Course Certificates, Teacher Certificates and any other related certification document
6. Copy of Reference letter(s) from previous employer/school
7. Personal Statement or statement from previous employer declaring that applicant is not currently employed
8. Any additional documents demonstrating candidate's academic achievement and job experience in the relevant field.